**MIONDAY 13th MAY 2024**

The Annual Parish meeting of the Haile and Wilton Parish Council was held on Monday 13th May 2024, in Haile Village Hall 7.00 pm.

**PRESENT** Gordon Smith

 Eva Watson-Graham

 David Riley

# CHAIR’S REPORT

Gordon gave a brief report for the past 12 months.

There have been a few planning applications to deal with. Grass cutting is now being done by Clive and Mel and so far they are doing a really good job.

Had positive feedback from the trees the PC have planted.

Gordon thanked the members for their constant support.

# APPOINTMENT OF OFFICERS/DECLARATION

Gordon was elected as chair, and a copy of the “Declaration of Office” form was signed. Eva agreed to be vice chair.

# MEMBER’S INTERESTS

There were no changes to the member’s interest forms held at CBC.

# INSURANCE

It was agreed to renew the insurance with Zurich Municipal. The premium of £283.53 covers public and employer’s liability. There has been no increase for the last five years in premium.

# CALC MEMBERSHIP FEES

It was agreed to renew the membership with CALC at a cost of £197.95 (an increase of £17 on last years fee).

# HIRE OF VILLAGE HALL

An invoice was received for hall bookings from April 23 – March 24 for £84.

**VILLAGE HALL CONTRIBUTIONS**

It was agreed to delay this contribution until events have been firmed up in the diary.

# GRASS CUTTING

It was agreed to make a contribution of £350 towards the grass cutting at the church, an increase of £50.

# AUDIT

The completed accounts were presented and agreed. The council accepted: -

Section 1 – Accounting statements 2023/24

Section 2 – Annual governance statement 2023/24 (Yes was answered to all questions with the exception of No 9 which was N/A)

Explanatory notes and bank reconciliation were also agreed.

# CLERK’S SALARY & EXPENSES

NALC have reviewed the pay rates to £20.90 (SCP32). The clerk is paid for 152 hours per year, which equates to £3176.80, and expenses of £96, which were both agreed, totalling £3272.80.

# BREATHING SPACES

The bridges need removed as they are dangerous and new signage needs put up at each end of the breathing space.

# BANK BALANCE

The account balance at 30/4/23 was £12,715.43. This amount includes the £5500 precept payment and the wayleave payment of £3.01

# RISK ASSESSMENT

The risk assessment and asset register were reviewed and no changes made.

**CHAIR:**

**DATE:** TIME - 0.5 hour