**WEDNESDAY 20th NOVEMBER 2024**

A meeting of the Haile and Wilton Parish Council was held on Wednesday 20th November 2024, in Haile Village Hall, Haile @ 7.30 pm.

**PRESENT** Gordon Smith - Chairman

 Eva Watson-Graham

 Dave Riley

 Lesley Fowler – Clerk/Treasurer

# MINUTES

Minutes of the previous meeting were agreed and signed.

**WEBSIDE DEVELOPMENT**

It was agreed to ask Rocketsites.co.uk to create a new website for the PC. An estimate for this work was agreed, £800 to develop, £125 for Cloud hosting (annual fee), £25 for Domain (annual fee). The total quotation is £1134 including VAT of £189. The clerk to make contact with Matt.

**PLANNING UPDATES**

Nothing to report.

**CLERK’S NIC PAYMENTS/SALARY**

Clarification from the accountants that NIC isn’t due on the Clerk’s salary was forwarded to the councillors.

Gordon ton confirm with Cumbria Payroll the charges that they will apply per quarter for doing the Clerk’s salary going forward – estimated £30-40 per quarter).

**CONTRACT OF EMPLOYMENT**

Still haven’t attained a copy of a contract of employment.

**INTERNET BANKING**

It was agreed to keep the current cheque book account we have as Unity Trust will change £6/month to have an internet account.

**SUMMARY OF CALC NOTIFICATIONS**

All relevant notifications were forwarded to the councillors.

**HIGHWAYS ISSUES**

|  |  |  |
| --- | --- | --- |
| Job No | Issue | Status |
| EI/220676 | Large potholes on road between Stockbridge and Grange | Ongoing |
| EI/220677 | Drain blocked in Carleton Moor Wood | Ongoing |
| EI/220678 | “Wilton” sign at Stockbridge damaged | Ongoing |

Notification has been received that the road will be closed at Wilton (Below Weddingshaw Farm) for 2-3 days from 2/12/24 whilst repairs are carried out on the fence/.

There seems to be 2 drains blocked/missing above Yew Tree Farm which causes water to run down the road. The clerk to report this.

# BANK BALANCE

The bank balance at 31/10/24 was £8380.21

An invoice for £1200 was agreed for grass cutting and tree felling by C Crayston.

The payment of £76.80 for Lawsons still hasn’t been presented to the bank.

# CLARIFICATION OF PROCEDURAL ISSUES

The Transparency code for smaller authorities needs to be followed.

A full audit will need to be carried out at the financial year end.

**CHRISTMAS TREE**

The clerk made contact with the Foresty Commission and they have agreed to donate a tree (a one off) which will be placed on the grass in front of the church. Delivery date to be confirmed and it will need erected - Gordon and Dave agreed to help with this.

It was agreed that the PC would purchase an extension, RCB and also lights – the clerk will look into this.

**PRECEPT 25/26**

Following a look at current/future spends, it was agreed that a precept of £4500 would be adequate for 25/26.

# FORTHCOMING MEETINGS

Dates of forthcoming meetings have been circulated via e-mail.

# UPDATES/FEEDBACK

The PCC have requested a contribution towards oranges for the Christingle service – it was agreed to donate £25.

**NEXT MEETING**

The next meeting will be held on Monday 16th December 2024

There being no further business the meeting was closed.

**CHAIR:**

**DATE:**

TIME - 1.5 hrs